



**STRATHCONA
COUNTY**
2026
Alberta Summer Games

MEDICAL *Handbook*



July 16-19

Presenting Sponsor



Volunteer Sponsor



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Introduction

Thank you for supporting the Games as part of the medical volunteers and helping keep everyone safe. Medical volunteers are the first point of contact, helping athletes return to play safely and ensuring spectators can enjoy the Games safely as well.

In addition to the video orientations and volunteer handbook, please review this handbook before and during the Games to understand your role. A physical copy of this handbook will be available for use during your volunteer shift(s).

Position	Name	Phone
ASG Registration and Safety Coordinator	Marjorie Lépine	780-232-0663
ASG Safety Assistant	Ryley Egli	TBD
ASG Head Physician	Steven Fisher	780-686-9876
After Hours On-Call Nurse	Nicole McKell	1-306-405-2999
Polyclinic		587-334-8213
Communications Centre (Courtesy Vehicle Dispatch)		780-417-7171

Medical Services

Polyclinic

587-334-8213

Millennium Place - Blue Room
2000 Premier Way, Sherwood Park

Hours of operation

Thursday, July 16	3 p.m. to 10 p.m.
Friday, July 17	6:30 a.m. to 10 p.m.
Saturday, July 18	6:30 a.m. to 10 p.m.
Sunday, July 19	6:30 a.m. to 4 p.m.

Athlete Villages

Gender	School	Sport Allocation	Village closure hours
MALE	Archbishop Jordan Highschool (ABJ) 4001 Emerald Drive, Sherwood Park, AB	Baseball Canoe/Kayak Mountain Bike Soccer	9:30 a.m. to 3:30 p.m. Friday and Saturday July 17 to 18
MALE	Heritage Hills Elementary (HH) 280 Heritage Dr, Sherwood Park, AB	Athletics Swimming	
MALE	Salisbury Composite Highschool (SAL) 20 Festival Way, Sherwood Park, AB	Basketball Beach Volleyball Golf Tennis Lacrosse	
MALE	Clover Bar Junior High (CB) 50 Main Blvd, Sherwood Park, AB	Rugby	
FEMALE	St. Theresa Middle School (St. T) 2021 Brentwood Blvd, Sherwood Park, AB	Golf Tennis Beach Volleyball Rugby	
FEMALE	F.R Haythorne Junior High (F.R.) 300 Colwill Blvd, Sherwood Park, AB	Basketball	
FEMALE	Holy Spirit Elementary (HS) 151 Crimson Dr, Sherwood Park, AB	Swimming Canoe/Kayak Mountain Bike	
FEMALE	Davidson Creek Elementary (DC) 360 Davenport Dr, Sherwood Park, AB	Athletics Lacrosse	
FEMALE	Lakeland Ridge Elementary (LR) 101 Crimson Dr, Sherwood Park, AB	Soccer Softball	

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Friday July 17, 2026

Sport	Hours of Operations	Location
Athletics	10 a.m. to 4 p.m.	Strathcona Athletic Park
Baseball	7:15 a.m. to 8 p.m.	Centennial Park & Strathcona Athletic Park
Basketball - Male	8 a.m. to 5:30 p.m.	Salisbury High & St. Theresa Elementary
Basketball - Female	8 a.m. to 5:30 p.m.	Bev Facey Highschool
Beach Volleyball	7:30 a.m. to 6:30 p.m.	Broadmoor Lake Park
Canoe/Kayak	8 a.m. to 4 p.m.	Rundle Park Family Center, Edmonton
Golf	7 a.m. to 1:30 p.m.	Broadmoor Golf Course
Lacrosse	7:30 am to 7:30 p.m.	Ardrossan Recreation Complex
Mountain Bike	9:45 a.m. to 3:30 p.m.	West Rivers Edge, Fort Saskatchewan
Rugby	8 a.m. to 5 p.m.	Druids Rugby Club
Soccer	7 a.m. to 5:30 p.m.	Millennium Place - Outdoor fields
Softball	8 a.m. to 4 p.m.	Centennial Park
Swimming	8 a.m. to 4:30 p.m.	Millennium Place
Tennis	7 a.m. to 5 p.m.	Broadmoor Tennis Club

Saturday July 18, 2026

Sport	Hours of Operations	Location
Athletics	10 a.m. to 4 p.m.	Strathcona Athletic Park
Baseball	7:15 a.m. to 8:30 p.m.	Centennial Park & Strathcona Athletic Park
Basketball - Male	8 a.m. to 5:30 p.m.	Salisbury High & St. Theresa Elementary
Basketball - Female	8 a.m. to 5:30 p.m.	Bev Facey Highschool
Beach Volleyball	7:30 a.m. to 4:30 p.m.	Broadmoor Lake Park

Canoe/Kayak	8 a.m. to 4 p.m.	Rundle Park Family Center, Edmonton
Golf	7 a.m. to 1:30 p.m.	Broadmoor Golf Course
Lacrosse	7:30 a.m. to 6 p.m.	Ardrossan Recreation Complex
Mountain Bike	9:45 a.m. to 3:45 p.m.	West Rivers Edge, Fort Saskatchewan
Rugby	8 a.m. to 4:30 p.m.	Druids Rugby Club
Soccer	7 a.m. to 5:30 p.m.	Millennium Place - Outdoor fields
Softball	8 a.m. to 3:45 p.m.	Centennial Park
Swimming	8:15 a.m. to 4:30 p.m.	Millennium Place
Tennis	7 a.m. to 4 p.m.	Broadmoor Tennis Club

Sunday July 19, 2026

Sport	Hours of Operations	Location
Athletics	10 a.m. to 4 p.m.	Strathcona Athletic Park
Baseball	7:15 a.m. to 8:30 p.m.	Centennial Park & Strathcona Athletic Park
Basketball - Male	8 a.m. to 5:30 p.m.	Salisbury High & St. Theresa Elementary
Basketball - Female	8 a.m. to 5:30 p.m.	Bev Facey Highschool
Beach Volleyball	7:30 a.m. to 4:30 p.m.	Broadmoor Lake Park
Canoe/Kayak	8 a.m. to 4 p.m.	Rundle Park Family Center, Edmonton
Golf	7 a.m. to 1:30 p.m.	Broadmoor Golf Course
Lacrosse	7:30 a.m. to 6 p.m.	Ardrossan Recreation Complex
Mountain Bike	9:45 a.m. to 3:45 p.m.	West Rivers Edge, Fort Saskatchewan
Rugby	8 a.m. to 4:30 p.m.	Druids Rugby Club
Soccer	7 a.m. to 5:30 p.m.	Millennium Place - Outdoor fields
Softball	8 a.m. to 3:45 p.m.	Centennial Park
Swimming	8:15 a.m. to 4:30 p.m.	Millennium Place
Tennis	7 a.m. to 4 p.m.	Broadmoor Tennis Club

Medical Positions

The Games have multiple venues where medical volunteers perform similar but distinct roles. Below are a list of all medical venues and their respective purposes.

NOTE: All medical supplies and equipment will be provided at all venues.

Polyclinic

Polyclinic - Marjorie Lépine

- Site where medical reports are finalized and follow-ups are managed
- Holds all Patient Care Report
- For athletes needing return-to-play clearance
- Refer athletes to hospital if needed
- Provide suturing
- Only location for concussion decisions
- Provide consultation to satellite medical stations
- Medical supplies storage

Safety Assistant - Ryley Egli (Games Staff)

- Assist with all Polyclinic operations
- Compile medical records
- Restock satellite stations with supplies as needed

Head Physician - Dr. Steven Fisher

- Oversee all polyclinic operations
- Fill Lead Physician duties as needed
- Provide guidance to all polyclinic and other medical volunteers during Games
- Assist with polyclinic opening and closing duties

Lead Physician

- Lead Polyclinic operations, reporting and oversight of medical personnel
- All removal from play, return to play and concussion protocol decisions are the attending Lead Physician's responsibility

Nurse

- Provide initial athlete assessment
- Assist physicians as needed
- Provide care within scope of practice to athletes at the polyclinic
- Ensure all Patient Care Report are filled for all polyclinic visits

Athletic Therapist/Physiotherapist

- Assess athletes and provide care within scope of practice
- Complete patient care reports
- Collaborate with polyclinic volunteers

On-Call Personnel (Dentist, Optometrist and Mental Health Practitioner)

- Care provided upon polyclinic personnel's request only
- Provide care within scope of practice via phone
- May physically meet athlete to provide in-person care

Sport Competition Venues - Medical Station

- Operates under the polyclinic as a satellite medical station during competition
- Immediate field of play care to the athletes
- On-site medical supplies storage

Athletic Therapist/Physiotherapist

- Provide on-site emergency medical care at select venues, assessments and/or treatments for any athlete injuries that may occur during activity.
- Perform taping and bracing techniques when necessary for the athletes to return to their sport.

Hired Paramedics and Ambulance (Mountain Bike and Rugby only)

- Assist medical personnel if Emergency Response Action Plan is activated
- Transports athletes to the nearest hospital via commercial ambulance

Non-Sport Venues - Medical Stations

- Opening Ceremony, Food Centre, Participant Entertainment Night, Athlete Villages
- Immediate medical care to athletes and spectators

Athlete First Aid (select venues)

- To provide first response medical care to athletes when necessary

Spectator First Aid (select venues)

- To provide first response medical care to spectators when necessary

**Venues Athletic therapists, physiotherapist and first aid are to service both participants and spectators at venues where no dedicated spectator first aid exists*

Athletic Therapist/ Physiotherapist

- Provide taping at the Food Centre during breakfast hours

Village Mayor

- Provide first aid care to the athletes during village open hours
- Refer athletes to the polyclinic as necessary Overnight Personnel

On-Call Nurse

- Provide nursing care and treatments to athletes requiring support at the Athletes Villages overnight
- Determine assessment needs over phone or in-person as required
- Performs athlete initial assessment and determines next steps:
- Requesting emergency care
- Referring athlete to the hospital or on-call mental health practitioner
- Nursing care via phone or in-person
- Athlete heads to the polyclinic the following morning
- Document all athlete encounters and follow-up care

Mental Health Practitioner

- Provide mental health care on an on-call basis as per the Overnight Nurse request
- May physically meet athlete at village if necessary
- Document all athlete encounters and follow-up care

Shift Duties

Polyclinic

- Wear volunteer t-shirt and accreditation
- Arrive 15 minutes before shift start time

During your shift:

- Review shift times, locations and venue Emergency Response Action Plan (ERAP).
- Work collaboratively within your scope and refer to other polyclinic personnel when appropriate
- Fill out patient care reports for all encounters with an athlete

Before your shift ends:

- Record all equipment and supplies used during your shift
- Only leave once your scheduled replacement has arrived (or assist with polyclinic closing duties if they are scheduled for the last shift)

Venue satellite stations (sport/non-sport)

- Wear volunteer t-shirt, accreditation and weather appropriate clothing
- Arrive 15 minutes before shift start time

Before:

- Ensure you know WHO you are looking for (athletes, spectators, both, etc.)

During:

- Familiarize yourself with venue (some stations do not provide a full point of view, so roving around venue may be necessary)
- Communicate with your volunteer partner to assign the Charge and Call Person
- Confirm 'clenched fist' sign for medical ERAP activation
- Ensure ice cooler is filled (re-filling instructions will be provided at station)
- Provide field of play assessment and injury management
- Collaborate with other medical volunteers on-site and practice within your own scope of practice
- Inform the Polyclinic if supplies need to be replenished
- Fill out patient care reports for all encounters with an athlete
- Inform the Venue Lead in the event of a medical ERAP activation
- Contact the Communications Centre to request non-emergent athlete transportation to the Polyclinic or the hospital
- Contact the Polyclinic for injury assessment guidance when needed
- Do not leave the medical station unattended

Before your shift ends:

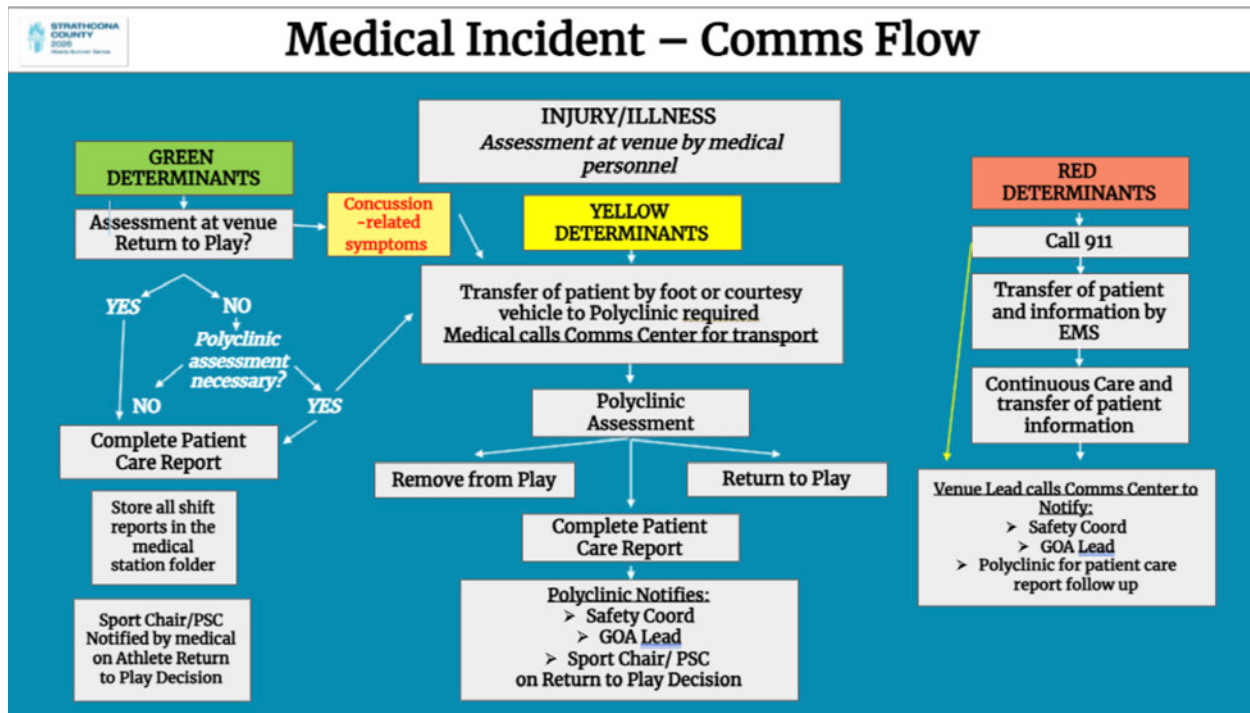
- Record all equipment and supplies used during your shift
- Clean and tidy medical station
- Only leave once your scheduled replacement has arrived
- If you are the last shift of the day, confirm with the Venue Lead where the equipment and supplies will be locked overnight
- Store all shift patient care reports in the medical station and leave with medical supplies

Emergency Response Action Plan (ERAP)

An ERAP has been created for every site and will be used by the Venue Lead and medical personnel. The document includes all relevant information relating to your shift location.

Every ERAP looks different depending on event and sport – make sure you are familiar with the one(s) you are covering. The documents will be available in a printed form at your medical stations.

Athlete is injured - what now?



Any athlete exhibiting concussion-related symptoms must be assessed by a Physician at the Polyclinic using the Standardized Concussion Assessment Tool 6.

Additional Information:

Athletes must be accompanied by a coach/chaperone in courtesy vehicles and at the Polyclinic. Never send an athlete to the hospital or the polyclinic alone.

Refer any media inquiries to your Venue Lead.

Reporting

The reports below will be available in print at all medical stations, and at the Polyclinic.

- Please complete the forms after every encounter with individuals.
- Athletes must bring their Patient Care Report (PCR) if they are transferred to the Polyclinic or the hospital.
- The PCR must be signed by the practitioner who made the final decision to return or remove the athlete from play.



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Patient Care Report

Medical Volunteer Name: _____

Date and Time: _____

PATIENT'S INFORMATION

Full Name: _____

Date of Birth: _____ Age: _____ ☐ Female Sport ☐ Male Sport

Zone: _____ Athlete Village School: _____

Sport: _____ AHC # _____

INJURY/ILLNESS REPORTING

Signs/Symptoms:

History, Allergies, Medication:

Treatment:

Follow-up:

Return to Play Decision and/or transfer of care:

PRACTITIONER INFORMATION

Full Name: _____

Signature: _____ Credentials _____

Polyclinic Phone: 587-334-8213

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Minor Care
Reporting



Medical Volunteer Name: _____
Date and Time: _____

Name	Sport	Time	Injury	Treatment